



## KENYA INVESTMENT AUTHORITY

### INVESTMENT APPLICATION FORM

(Full and accurate completion of this form will speed up the project approval process)

#### A. DETAILS OF THE APPLICANT

(i) Name of Company / Business \_\_\_\_\_

(ii) Contact Person \_\_\_\_\_

(iii) Address of Contact Person \_\_\_\_\_

Tel \_\_\_\_\_

E-mail: \_\_\_\_\_

(iv) Legal form of the business Entity (Limited Company, Partnership, Etc.)  
\_\_\_\_\_

(v) Country and date of Incorporation  
\_\_\_\_\_

(vi) Indicate whether the Company is:-

(a) New [ ]

(b) Operating [ ]

(vii) How did you know about KenInvest?

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(viii) What were the most important factors that influenced your decision to invest in Kenya?

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**B. PROPOSED LOCATION OF BUSINESS**

- (i) Land Registration Number (L.R. No.) \_\_\_\_\_
- (ii) Street/ Road \_\_\_\_\_ Town \_\_\_\_\_
- (iii) County \_\_\_\_\_

**C. COMPANY SHAREHOLDERS**

Name of Shareholder	Shareholder Country of residence	Address	%shareholding

**D. COMPANY DIRECTORS**

Name of Director	Nationality	Address

(i) Sector \_\_\_\_\_

(ii) Project Description (Products/Services)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**(E) EMPLOYMENT DETAILS**

<p><b>KENYAN EMPLOYEES</b></p> <p>Managerial</p> <p>Skilled</p> <p>Unskilled</p>	<p><b>NUMBER</b></p> <p>_____</p> <p>_____</p> <p>_____</p>
<p><b>Total</b></p>	
<p><b>EXPATRIATE EMPLOYEES</b></p> <p>Management</p> <p>Skilled</p>	<p><b>NUMBER</b></p> <p>_____</p> <p>_____</p>
<p><b>Total</b></p>	

(i) Explain need for expatriate employee(s)

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**(F) INVESTMENT AND FINANCING PROGRAMME**

(i) **CAPITAL COSTS (ESTIMATED)**

<b>FIXED COSTS</b>	<b>AMOUNT</b>
Land,	
Plant and Machinery	
Working Capital	
Others	
<b>TOTAL</b>	

(ii) **FINANCING PLAN**

<b>Type of Financing</b>	<b>Foreign</b>	<b>Local</b>
Equity		
Debt		
<b>TOTAL</b>		

**PART V: DECLARATION**

I hereby certify that the foregoing particulars are correct to the best of my knowledge.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Indicate Enclosures:**

1. Certificate of Incorporation in Kenya.
2. Memorandum and Articles of Association
3. Others \_\_\_\_\_

**To be submitted to:**

**MANAGING DIRECTOR**

KENYA INVESTMENT AUTHORITY P.O. Box 55704-00200

**NAIROBI**

Tel: +254 20 2221401-4, Mobile: 0722-205424 / 0733-601184 Fax: +254 20 2243862

Email: [info@investmentkenya.com](mailto:info@investmentkenya.com)

Website: [www.invest.go.ke](http://www.invest.go.ke)

**FOR OFFICIAL USE ONLY**

1. REF NO. \_\_\_\_\_

2. DATE RECEIVED \_\_\_\_\_

3. RECEIVING OFFICER \_\_\_\_\_

4. DATE PROCESSED \_\_\_\_\_

**KENYA INVESTMENT AUTHORITY**

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Representative Offices: Eldoret | Kisumu | Mombasa